

Hotel Rules and Regulations

To provide the best possible service and to ensure the safest conditions of your stay, we would like to remind of important policies established at our Hotel.

- In order not to disturb other guests we kindly ask you not to arrange loud gatherings or parties after midnight. Please turn down the volume on your TV and other sound producing devices.
- For your own safety we kindly ask you to register your visitors at Reception. Should your visitor wish to stay overnight, please register him officially as a guest of our Hotel at Reception.
- To ensure the safety of your personal property it is recommended to use mini safe in your room or a safety deposit box available at Reception. Do not forget to lock the door of your room no matter whether you are staying or leaving.
- Do not allow anyone to use your key card. In case of a loss please inform Reception immediately. We kindly ask you to return your key card at check-out.
- It is not allowed to modify the interiors of the rooms and guest areas without permission of the Hotel Management. In case of a damage to Hotel property the guest shall reimburse all costs.
- You are kindly requested to follow our safety regulations and avoid using naked flames such as burning candles, etc. Please study the evacuation plan in your room. In case of a fire please dial 0100 immediately.
- Check-out hour is 12.00 PM. By this time all departing guests are kindly asked to make final payments for accommodation and other services provided by the Hotel. Should you wish to extend your stay, please address Reception 24 hours prior to your planned check-out. Accommodation extension is subject to room availability and extra charge.
- Should you wish to purchase Hotel branded merchandise, please address Reception.
- Do not hesitate to contact Front Desk at any time with any queries regarding your accommodation and our services by dialing 0100, 0165.
- Pets are not allowed at Hotel.

Fire Safety Rules

We have taken every precaution to ensure your comfort and safety. However, it is important that you familiarize yourself with these instructions in order to be prepared for emergency.

Staying at Hotel:

1. Look out of the window to orientate yourself.
2. Find the fire escape plan on the back of your door.
3. All rooms and Hotel premises are equipped with smoke detectors, which go active when the room is smoky. Hotel complies with the most stringent safety standards with advanced fire prevention system, including sprinkler system and fire evacuation signal.
4. Study the evacuation exit plan.
5. Locate the nearest fire alarm button either in the elevator hall or by the staircase doors. Remember the extension number to contact Operator: 0100.

Prevention:

1. It is not allowed to use domestic heating or cooking devices inside the room.
2. Turn off all the electric appliances before you leave the room or retire for the night.

In case of fire:

1. Inform Operator immediately by dialing 0100.
2. If smoke is seen in the room DO NOT STAY INSIDE. The source of fire might be located somewhere below.
3. If the entrance door is hot or smoke is coming from underneath DO NOT OPEN IT.
4. If possible, open the door and proceed to the fire exit indicated with flashing arrows.
5. Close the door if you leave the room.
6. DO NOT USE ELEVATORS.

If you cannot leave the room:

1. CALL FOR HELP.
2. Fill the bathtub with water. Use a waste bin to carry water and extinguish the fire.
3. Cover your mouth and nose with a wet towel.
4. Use wet towels and sheets to seal the gaps around the door.
5. If door and walls are hot, use a waste bin to throw water over and keep them damp.

Above all, never give up and do not panic!

Present regulations were comprised of reliable sources and correspond to the best practical recommendations. However, they do not exhibit the full spectrum of safety measures available in related publications.